

Our club has made application to host an event involving members of the JFA(Qld) Inc, and consents to the below Risk Assessment being conducted to confirm final approval of that application.

HOST CLUB: _____ CONTACT PHONE: _____

LOCATION OF EVENT: _____ DATE OF EVENT: _____

CLUB REPRESENTATIVE: _____

AREA OF POSSIBLE RISK	INITIAL ASSESSMENT (✓ or X)	LEVEL OF RISK (H,M,L)	RISK RECTIFIED? (✓ or X)	FINAL ASSESSMENT (H,M,L)
VENUE:				
Public Liability Insurance?				
Occupancy limit for venue?				
Hall sufficiently large enough?				
Stairs to contend with?				
Wheel-chair friendly?				
Balcony of concern?				
Weigh-in area? Privacy?				
Spectator seating?				
Parking of vehicles?				
Signage (Exits, Fire extinguishers, First aid)?				
Evacuation area?				
Trash bins?				
Risky equipment (Weights, Trampolines)?				
EQUIPMENT:				
JFA Sporting Code present?				
JFA(Q) Codes of Conduct present?				
IJF Contest Rules available?				
Medical/Injury Incident Reports present?				
Mat area sufficient?				
Mat area of satisfactory quality?				
Safety area adequate?				
Warm-up area adequate?				
Weigh-in scales satisfactory?				
P.A. System satisfactory?				
Scoreboards appropriately placed?				
Electrical cords or obstacles on floor?				
Medals presentation area adequate?				
PERSONNEL:				
Tournament Director approved by JFA(Q)?				
Chief Referee appointed by Referees Commission?				
Sufficient number of administration staff?				
Trained timer/scorers available?				
Referees – sufficient number, accredited?				
Medical staff – appropriately qualified, available?				
SERVICES:				
Change rooms (male and female – adequate)?				
Toilets (and hand washing facilities)?				
Canteen with food and drink?				
No alcohol policy?				

NOTE: Every "H" and "M" in the "LEVEL OF RISK" column must be indicated. After every "H" and "M" area is addressed, a reassessment is to be noted in the "FINAL ASSESSMENT" column, then an overall appraisal is to be indicated below.

JFA(Q) REP: _____

DATE: _____

- All areas certified as satisfactory
- Activity **NOT APPROVED** to proceed

SIGNATURE: _____