



Management Committee (Board) Meeting

Minutes

For the meeting held

Tuesday 14 March 2017 at SPORTS HOUSE Milton 7 – 9.30 pm

Item	Details	Resolutions
0. Attendance	<ul style="list-style-type: none"> Carl Conran (CC, Vice President), Zel Goldman (ZG, Secretary, Executive Officer) Evan Karajainen (EK, Treasurer) Kevin Murphy (KM) Paul Nelson (PN, President / Chair), Paul Debrincat (joined by video phone after item 2 was resolved) By Invitation: Carolyn McCauley (CM State Administrator) Apologies: Jim Stackpoole 	<ul style="list-style-type: none"> No conflicts were declared
1. Opening / Purpose	<ul style="list-style-type: none"> PN outlined the purpose was to clarify Board priorities for 2017 and what individual Board members could commit to doing 	<ul style="list-style-type: none"> Clear list of actions to hit Strat Plan target of 20% membership increase
2. State Championships 2017	<ul style="list-style-type: none"> Bids from Innisfail JC and or Northern Beaches Judo Club Cairns were reviewed PN made observations about the respective venues after visiting them in February 2017 ZG noted the need for regional committees to resolve the location of state titles in the future 	<p>Resolved:</p> <ol style="list-style-type: none"> Innisfail to host the 2017 State Titles President to write to clubs to explain the process and decision including the evaluation criteria <ul style="list-style-type: none"> Noted the Board to stage the State Titles with partner clubs where it judged there was the most benefit for the sport and the event rather than on rotation PN then dialled PD into the meeting and PD was not informed of the outcome, ahead of the letter
3. Qld International Open	<ul style="list-style-type: none"> PN as event director gave a brief report noting that significant customer concerns due to lack of information and delays on the competition day had detracted from the many positives of the event including that it had the largest entries ever As a first step, a letter from the President had been sent to all in the entry system acknowledging the outcomes were below expectation Members commented prior to actions being resolved 	<p>Resolved:</p> <ol style="list-style-type: none"> PN to complete a detailed event report within 2 weeks including feedback received An independent review of the QIO to be undertaken Keith Byratt will be asked to chair the review EK to draft the terms of reference A social media statement to be made saying a review will be undertaken
4. Previous meeting	<ul style="list-style-type: none"> Meeting minutes 4 December 2016 <i>APPROVED</i> 	<p>Noted that:</p> <ul style="list-style-type: none"> Items 5.3 - Membership kit with judo-gi purchase proposal to be developed in 2017 Items 8 - Portfolios, sub committees Item 9 - Board evaluation



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<p>5. Strategic Plan 20% membership increase – 2017 Operational Plan</p>	<p>Priorities identified and Board members committed () were:</p> <ol style="list-style-type: none"> 1. State Teams Championship (CC) 2. State PCYC Club Teams Championship (CC) 3. Grading competitions to promote progress through the belts (CC) 4. Registration reporting / monitoring (EK) 5. Follow up on lost members (EK) 6. Back patches provided to members upon registration (EK) 7. Establish judo in universities and schools (KM) 8. Identify a cohort of students and coaches to act as state development officers in #7 (KM) 9. Membership app for smart phones to be developed (PD, KM) 10. Competition management app to be developed (PD, KM) 11. Review and re-write the state grading policy (KM, ZG) 	<p>– to be considered as part of or after item 5 below.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. Each member to review the priorities against the Strategic Plan and resolved actions at the next meeting in one month – ZG noted that the Government performance contract (\$38K grant) contracted Judo Qld to a number of actions/activities <p>Resolved:</p> <ol style="list-style-type: none"> 2. To introduce a Mors registration at a cheaper rate the current junior membership – (EK to commencing scoping it and the gi supply option to be held over until the new Mon membership category is established. Noted clubs should be asked to respond if this is introduced.
<p>12. Appointments</p>	<ul style="list-style-type: none"> – Patron – State teams – Referee committee <ul style="list-style-type: none"> – Noted Michael Hill had indicated he would cease the Chair role after mid 2017. – Master grade (6th Dan) application. <ul style="list-style-type: none"> – Board members questioned their role vis a vis the Grades and Kata Committee and requested the application with a recommendation from the GKC be tabled ta the next meeting. 	<p>Resolved:</p> <ol style="list-style-type: none"> 1. PN invite Jo Anne Wright Deputy Vice Chancellor Uni of Qld to be Patron 2. State Team Coaches: Toshi Nakamura (Head) Carl Conran, Chris Swailwell, Srdjan Andjelkovic, Cathy Brain, Kevin Murphy, Andreas Schmidt 3. State Team Managers: Anna Rasmussen, Chris Bruschi, Paul Debrincat
<p>13. Standing Reports</p>	<ul style="list-style-type: none"> – Finance <ul style="list-style-type: none"> – Position at 31 December 2016 (revised report) – Monthly statements of flow and position for January and February 2017 – Membership (New Club Affiliations) / New club applications – Risk and Work Health Safety 	<ul style="list-style-type: none"> – The finance reports were tabled for acceptance / discussion at the next meeting – Noted the initial QIO reconciliations were indicating the QIO would make a substantial profit. <p>Resolved: the following Clubs to be accepted as affiliates:</p> <ol style="list-style-type: none"> 1. Zenath Kes Thursday island – Xavier Barker Coach – Accepted and to be asked to include Judo in the name 2. Power up Judo Club Charters Towers – Sophia Michaelis



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	– Board Portfolio reports - Nil	PN reported there were 4 incident / injury reports received from the QIO which was thankfully an unusually low number
14. Other business / Close	– Seb Murphy research study with the state squad	– Resolved state coaches to promote to players to get an adequate sign-up
15. Next meeting	– Tuesday evenings to be first preference and Sunday mornings 2 nd preference / (NB need to revise calendar)	– In one month

JFAQ Inc. Appointments register – updated as at 14 March 2017 (Note: By laws cross reference)

Management Committee (Board)	Carl Conran (Vice President) Paul Debrincat Zel Goldman (Executive Officer / Secretary) Evan Karjalainen (Treasurer) Kevin Murphy Paul Nelson (President / Chair) Jim Stackpoole
Operations Committee (Board Committee)	President, Executive Officer, State Administrator, Treasurer
Patron	Jo Anne Wright (tbc)
Vice Patrons:	John Whipp OAM CSM 7th Dan, Phil Brain 7th Dan, John Harvey, Sam Wright
Member Protection Information Officers	Darryl Keys Meladee Stackpoole
Staff	Carolyn McCauley State Administrator, Anna Rassmussen Club Support Officer
Membership Registration Officer (Registrar)	Michael Hill
Complaint Resolution Sub Committee	Darryl Keys (Chair) Vincent Voncina, Melissa Dwyer
Governance, Planning and Risk (Board Committee)	Zel Goldman (Chair) Kevin Murphy, John Harvey, Paul Nelson,
Brand and Communication Sub Committee	
State Team Sub Committee	Carl Conran (Chair) Kevin Murphy, Toshihide Nakamura Managers: Anna Rassmussen, , Chris Bruschi, Paul Debrincat Coaches: Toshi Nakamura (Head) Carl Conran, Chris Swallow, Srdan Andjelkovic, Cathy Brain, Kevin Murphy, Andreas Schmidt
2017 State team coaches, managers and support staff	



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	Physios and Judo Queensland endorsed first aiders: Yahell Bet-Or, James Grafton, Sport Science support: Sebastian Murphy
Referees Sub Committee	Michael Hill (Chair) Jeff McDougall, Graeme Evans, Maurice Mirabito
Coach Accreditation Sub Committee	Ross Kiepe (Chair) Meladee Stackpoole
Grades and Kata Sub Committee	Maurice Mirabito (Chair) Ross Kiepe, Kevin Murphy, Karl Michaelis, Geoff Watson
Event Sub Committee (QJO, PPMG, State Champs)	Paul Nelson (Chair) Carolyn McCauley, Carl Conran, Robert Borchert, Meladee Stackpoole, Rubiana Cury,

NB. President is an ex officio member of all committees except the Complaint Resolution Committee.

Paul Nelson Chairman

Fair record