



Minutes
Management Committee (Board) Meeting
held on Sunday 20 December 2015 at SPORTS HOUSE Milton

Item	Details and Resolutions
	<ul style="list-style-type: none"> - Commenced at 10 am / Closed 1.0 pm. No conflicts of interest were declared
1. Attendees (Directors)	- Paul Nelson (President / Chair), Carl Conran (Vice President), Zel Goldman (Secretary, Executive Officer) Jim Stackpoole, Paul DeBrincat, Garry West-Bail (Treasurer) By Invitation: Carolyn McCauley (State Administrator)
2. Apologies	- Kevin Murphy (Director)
3. Purpose	- New Board – Forming the 2016 Agenda. Board members introduced themselves.
4. Previous meeting	- Meeting minutes 25 October 2015 – circulated previously – Accepted
5. Reports	<ul style="list-style-type: none"> - Membership – 868 individual / 45 clubs - Management activities <ul style="list-style-type: none"> ▪ Grants – application for women’s self-defence syllabus and courses at 6 clubs – successful (\$17K) ▪ AGM held 6 December 2015 <ul style="list-style-type: none"> - New Board members welcomed - Discussion noted on strong interest in promoting judo - Outgoing directors Sam Manu – long standing Treasurer to receive Service Award. Michael Creedy to receive an Appreciation Award
6. JFAQ Inc Secretary	- Currently Zel Goldman. Noted the JFAQ Secretary is appointed until the appointment ceases
7. Executive Officer Appointment	<ul style="list-style-type: none"> ▪ Zel Goldman appointed – unanimously. ▪ Role of the Executive Officer includes: <ul style="list-style-type: none"> - Staff mentoring and supervision / Arbitrer of demands placed on the staff / Coordination role in Member Protection Policy (MPP)
8. Member Protection Policy (MPP)	<ul style="list-style-type: none"> ▪ MPP (JFA Inc v7) adopted, with bylaw status ▪ To be placed on Website with appropriate version of the template JFA Inc)authorising cover letter ▪ Where the MPP v7 and future eversions say CEO it will be read for JFAQ Inc. as Executive Officer ▪ Noted V7 had been considered as appropriate to adopt without change but reading JFAQ Inc where it says JFA Inc ▪ Noted – consequential redraft of Complaints Resolution Committee Terms of Reference to be undertaken by Governance Committee
9. Board portfolios	<ul style="list-style-type: none"> ▪ Purpose is for Board members to report on matters within their portfolio and recruit people to act in those portfolios and prompt action toward JFAQ objectives. To be further considered at the next meeting ▪ There was discussion on the meeting schedule and rotating the nights of the week to accommodate Board member’s other responsibilities ▪ PN indicated meetings 2 weeks after each quarter were appropriate for reporting purposes
10. 2016 Agenda	<ul style="list-style-type: none"> ▪ Board priorities for 2016 were considered and included: <ul style="list-style-type: none"> - Membership increase /Quality of technical training and assessment delivered / Sporting code - State coach to visit NQ prior to nationals – Paul Debrincat and Carl Conran to organise - Member passbooks to be re-implemented - Grade syllabus to be amended to include alternate pathways to suit a wider group of members - Promotional approach: Zel noted that judo for self defence and martial arts was a bigger draw for many than sport judo. Gary commented that the testimonials he had heard were valuable for marketing and promotion / There was discussion on work books for kids

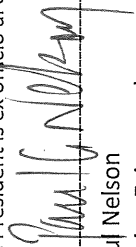


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Updated appointments register

Entity / role	Members
Management Committee (Board)	Paul Nelson (President / Chair) Carl Conran (Vice president), Garry West-Bail (Treasurer), Zel Goldman (Executive Officer / Secretary), Paul Debrincat, Kevin Murphy
Executive Committee (Board Committee)	President, Executive Officer, Vice President, Treasurer
JFAQ Secretary (Company secretary equivalent)	Zel Goldman
Patron (vacant)	-
Vice Patrons:	John Whipp OAM CSM 7 th Dan, Phil Brain 7 th Dan, John Harvey, Sam Wright
Member Protection Information Officers	Darryl Keys, Meladee Stackpoole
Staff	Carolyn McCauley State Administrator, Anna Rasmussen Administration Officer
Complaint Resolution Sub Committee	Darryl Keys (Chair) Vincent Voncina, Melissa Dwyer
Membership Registrar	Michael Hill
Governance, Planning and Risk (Board Committee)	Zel Goldman (Chair) Kevin Murphy, John Harvey, Paul Nelson, Jim Stackpoole
Communication and Brand Sub Committee	Cam Dunstan, Nick Andjelkovic, Anna Rasmussen, Carolyn McCauley
State Team Sub Committee	Carl Conran (Manager / Coach / NTID Coordinator) Assistant Manager: Anna Rasmussen. 2016 Coaches' to be appointed after EOJ process. Sport science support staff: Yaheli Bet-Or, Sebastian Murphy
Referees Sub Committee	Michael Hill (Chair) Jeff McDougall, Sam Manu, Maurice Mirabito
Coach accreditation (NCAS) Sub Committee	Ross Kiepe (Chair) Meladee Stackpoole, Mike Osman
Grades and kata Sub Committee	Maurice Mirabito (Chair) Ross Kiepe, Kevin Murphy, Paul Nelson, Karl Michaelis, Geoff Watson
Event Sub Committee	Paul Nelson (Chair) Carolyn McCauley, Carl Conran, Robert Borchert

NB. President is ex officio al on sub committees except the Complaint Resolution Committee


 Paul Nelson
 Chair – Fair record